



To help you complete this form, please refer to your copy of your pre-bid application.
The answers you give here will form the main part of the core agreement between you and HM Revenue & Customs.

About your pre-bid application	
Full name of organisation	
Date you submitted your pre-bid application	
Amount of bid <i>If the amounts you give here differ from those you gave on form VCS2 Pre-bid application, make sure you answer Yes to question 1 below and tell us why.</i> Year one – £ Year two – £ Year three – £	Name of your proposal

Your proposals

1	In your pre-bid application, you told us about your proposals. Have these changed?
<p>No <input type="checkbox"/> Yes <input type="checkbox"/> If Yes, give details below</p>	

Reporting progress

2	Please describe how you will monitor and evaluate your activities to achieve your planned outcomes and provide value for money. <i>You may use your own internal processes to do this so long as you are able to capture and report on the indicators of success and related targets you have described in your pre-bid application.</i>

Costs

You need to provide a schedule of the total project costs covered in your pre-bid application. The overall figures should match those shown in *Amounts Requested* on page 1. To do this, please complete the **VCS5 Spreadsheet** which came with this questionnaire.

3	To help us plan for payment of invoices, please set out below the dates when you anticipate invoicing us for payment.

4	<p>If you do not have the resources to do the work until you receive payment, we will consider making payment in advance. But we will only do this if you can demonstrate a clear need for funding before work can begin.</p> <p>If you need payment in advance, please explain why below and tell us how much you will need and by when. Please note, we may ask you to provide supporting evidence.</p>

5	<p>To ensure prompt payment please provide your account details.</p>										
<p>Account name</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>											
<p>Account number</p> <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>											
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<p>Name of bank or building society</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>											