

**Collaborative Assembly of Software Developers
And HMRC (CASH) Meeting
11:30 – 15:30 29th June 2011
New Nelson Room, Somerset House, London**

Attendees

Jane Brothwood (JB) [CHAIR]	HMRC - IMS P and P (SDST)
Lynne Caton (LC)	HMRC - IMS P and P (SDST)
Tim Downes (TD)	HMRC - IMS P and P (SDST)
Paul Gibson (PG)	HMRC – IMS P and P (SDST)
Kevin Hart (KH)	BASDA
Peter Jukes (PJ)	BCS
John McKinney (JMc)	IREEN
Simon Parsons (SP)	IREEN/BCS
Simon Parsons (SP)	IREEN/BCS
Alex Rowson (AR)	BCS
Michelle Reason (MR)	BASDA
Judith Daley (JD)	Cap Gemini
Cyril Lewis (CL)	Aspire
Steve Walters (SW)	HMRC IT B&D

Apologies

1. Welcome and previous minutes

The meeting commenced at 11.30 and Jane welcomed all attendees. Jane confirmed all the outstanding action points had been addressed or would be covered in today's meeting. Going Forward Jane announced that she was planning on holding monthly teleconferences to keep all CASH members up to date with changes. There could also be some guest speakers. SS suggested using some sort of Shared Workspace where documents etc could be kept. CL pointed out the security issues but the members didn't see this as being a problem as it could be maintained outside the HMRC Firewall.

2. Government & HMRC IT strategy

Steve Walters (HMRC IT B&D) gave a presentation on the Government IS/IT strategy [here](#). He explained how the new Government CIO, Joe Harley, had brought a fresh approach and had an action plan which is split across various departments, making for closer inter departmental working.

This can be followed on the Transparent Gov site [here](#).

HMRC have key responsibility for two major Government projects One Click & Real Time Information (RTI)

A question was raised about the duration of the strategy, it was thought that it was in place for the existing government term and was not expected to change in its lifetime.

3. Ecosystem Overview

Cyril Lewis from Aspire explained how the ecosystem was operated within Aspire to meet its commitments to HMRC. The ASPIRE EcoSystem includes 300 partner organisations, who deliver services to HMRC through the EcoSystem. The key difference being that commercial software houses represented by CASH members provide commercial software to citizens and business to calculate and submit returns to HMRC where as the EcoSystem partners provide services to HMRC.

He agreed also to let the members have sight of the FAQ's & Partnership Principles which were operated. **AP 1 CL** – Complete and these are attached.

There are two steps to become part of the ecosystem –

Registration – where potential partners might be able to offer services to HMRC. Aspire conduct research to find these and

Adoption – To move to an “adopted” partner Aspire run a procurement exercise.

CL added that he can see the value in sharing problem statements with the Third party developers. Cyril will look at getting JB an invite to the Innovation Panels. **AP2 CL.**

4. Real Time Information (RTI) Update

JB provided information on the progress made on RTI – HMRC were on track to publish MIGS & Updated Internet Techpack for 30th June. (Post meeting note this has now been done)

FAQ's and Business Scenarios are also to be published.

The RTI submission will include an encrypted cross reference ("hash") in the RTI submission for each employee submission where that employee is paid via BacsTel-IP. In addition to the hash field, a unique identifier will be included in field 7 of the Standard 18 file. The hash and unique identifier will enable HMRC to corroborate the tax data returned against the payment made to the individual. The data to be included in the hash field is under consideration. The original proposed solution included a date, but feedback from developers and BASS providers indicated this could be prone to error or misinterpretation. As a result of this the date element has been removed and HMRC is considering inclusion of an additional item to ensure uniqueness of the submission.

Inclusion of Building Society Account numbers is under consideration and will be included in the FAQ's.

KH expressed his disappointment in the final recommendation for the interim solution. JB explained that HMRC was unable to implement the BASDA proposed solution as this would have involved changes to the Bacs Standard 18 file.

5. Strategic Outline Cases (SOC's)

Kevin Hart & Simon Sable provided feedback from the SOC Expo event that they had attended in April on behalf of CASH members.

They reported that they had found overall event very useful to promote the role of the commercial software industry in providing software packages and services to enable citizens and businesses to calculate and submit returns to HMRC on-line. CASH members suggested a number of ideas to further promote the role of the commercial software industry in delivering changes to support HMRC objectives.

On the Positive side they were pleased with the visibility and also saw this as a good opportunity to look at rebranding CASH to reflect the customer facing nature of their products

AP 3 – JB to consider

CASH members felt that great progress had been made in HMRC recognising the role of the commercial software industry. Further improvements could still be made regarding earlier engagement.

JB advised that SDST were currently reviewing all the SOC's to assess for any developer impact and agreed to republish the diagram from Pete Wilson's presentation. **AP 4 – PG**

The SOC's fall into 3 broad categories:

- Significant developer impact, such as PAYE Real Time Information,
- Light touch implications for the developer community – for example the Agent's SOC which is aiming to improve the interaction between HMRC and agents. Developers will wish to know about this work, but there are unlikely to be changes to commercial software
- No impact – changes to HMRC internal systems and processes

6. CASH Attendees

CASH is the forum for discussion and consultation on strategic, cross cutting issues. Recent topics have included mobile applications and identity assurance. JB highlighted that BASDA had 3 special interest groups, with representatives regularly attending CASH meetings whereas BCS CASH members were all representatives from BCS Payroll Group. HMRC is keen to ensure that CASH represents the broad range of topics and issues.

JB invited CASH members to consider if other BCS special interest groups should attend CASH meetings. She also asked if there were any other representative organisations which should be invited to join CASH.

.In addition to the formal meeting, CASH sub-groups discuss service specific issues, for example a series of meetings has been held for PAYE Real Time Information with

representatives nominated by CASH members. Similarly, ad hoc meetings are held with AFSS, to discuss pertinent issues for customs and duty service providers All members were to consider and advise JB – **AP 5 – All CASH members**

7. Mobile Apps

HMRC is considering how the use of mobile applications can support the digital by default agenda and the HMRC customer centric strategy - particularly for the “willing and able” customer group. JB explained that there is significant interest within HMRC and the HMRC in-house development team is considering development of a number of applications.

JB explained that mobile apps were unlike traditional HMRC services, where HMRC informed developers of requirements and provided technical specifications 12-18 months ahead of proposed go-live. She is keen that the commercial software providers are fully engaged and was interested to know what apps developers currently provided and what future plans they have in this area. She proposed some sort of Show & Tell event where developers could share. This was not popular as the CASH thought their members wouldn't want to expose new products and ideas in front of other competitors.

PJ agreed that he would share the developer questionnaire with the BCS members at their meeting on 5th July & LC agreed to supply – **AP6 LC** (Post meeting note action complete) & other members agreed to provide JB with a list of Citizen Functionality which the third party developers provide **AP 7– All CASH members**

8. SDST Update

JB gave an overview of what was happening on SDST –

SDST had attended a number of internal Digital by Default events following on from the SOC Expo, promoting the commercial software industry

SDST had also been invited to host a trade stand at events promoting “How we do IT in HMRC” events – these had been very successful, and again SDST had promoted the benefits of the commercial software industry. A number of new contacts had been made, including with Home Office.

The Government IS/IT strategy identifies HMRC as an exemplar in sharing of APIs and schema with the commercial software industry. As a result, SDST has been asked to supply statistics on the submission of on-line returns via commercial software. The latest information was to support a Whitehall Industry Seminar attended by Martha Fox Lane. A new Self Assessment Penalties has been introduced. Details will be shared with SA developers at the forthcoming SA developer forum.

And finally, Solicitor's office has reviewed the suggestion to introduce indemnity agreements. The revised disclaimers on the HMRC recognition pages are now felt to be sufficient.

9. Next Meeting

The next meeting is scheduled for 9th November 2011. PG asked about location and what would be preferred. Euston Tower was seen as an acceptable location & depending on the attendees we could possibly look at Birmingham.

PG will issue invites for the next Teleconference and the Guest Speaker will be Ian Atkin covering Identity Assurance

Action point summary

Action point on	AP number	Section	Description
Cyril Lewis	1	3	Provide FAQ's and Partnership Principles for Ecosystem – Action Complete
Cyril Lewis	2	3	Look at getting JB on to the Aspire Innovation panels.
Jane Brothwood	3	5	Consider re-branding CASH
Paul Gibson	4	5	Republish slide from Pete Wilson SOC Presentation
All CASH members	5	6	Consider if CASH has the right members and any ideas for additional members to be sent to JB
Lynne Caton	6	7	Supply copy of Mobile Apps questionnaire to PJ to distribute round BCS members – Action Complete
All CASH Members	7	7	Provide JB with details of existing Citizen Functionality from their members

**Minutes taken by Lynne Caton SDST
4th July 2011**