

**Collaborative Assembly of Software Developers  
And HMRC (CASH) Meeting  
11:00 – 15:00 7<sup>th</sup> October 2011  
Room3/07, I Horse guards Rd, London**

**Attendees**

Jane Brothwood (JB) [CHAIR]	HMRC - IMS P and P (SDST)
Dennis Dawkins (DD)	HMRC - IMS P and P (SDST)
Tim Downes (TD)	HMRC - IMS P and P (SDST)
Paul Gibson (PG)	HMRC – IMS P and P (SDST)
Alan McCulloch (AMc)	HMRC – IMS P and P (SDST)
Kevin Hart (KH)	BASDA
Peter Jukes (PJ)	BCS
John McKinney (JMc)	IREEN
Simon Parsons (SP)	IREEN/BCS
Alex Rowson (AR)	BASDA
Judith Daley (JD)	Aspire
Norman Green (NG)	BCS
Roger Hancock (RG)	Legal Software Suppliers Association (LSSA)
Simon Sabel (SS)	e-Conveyencing Liaison Group
Ken Gower (KG)	AFSS
Peter Drake (PD)	OSCRE
Louise Bennett (LB)	BCS
Mark Kelly (MK)	HMRC – BT DG
Samantha Tennakoon (ST)	HMRC – PT Product and Process
Ian Atkin (IA)	HMRC – CustCon Online
Ann Wilson Clark (AWC)	HMRC – RIS Campaigns
Ernie Smith (ES)	Aspire
Brandon Murdoch (BM)	Engage
Colin Ford (CF)	HMRC – BC&S SME Team
Terry Martin (TM)	HMRC – IMS IT Solutions
Linda Edwards (LE)	HMRC – BC&S Business Customer Unit

**Apologies**

Linda Patchett (LP)	HMRC - IMS P and P (SDST)

**1. Welcome and previous minutes**

The meeting commenced at 11.00 and JB welcomed all attendees. Two new members were introduced, Louise Bennett, chair of BCS Security Special Interest Group and Peter Drake, CEO of OSCRE.

All outstanding action points had been addressed.

**2. Identity Assurance**

A Presentation was given on early proposals for the implementation of Identity Assurance and to provide an update for CASH. HMRC is keen to ensure that the software industry is actively engaged in defining the solution and is mindful of the impact changes will have for commercial software developers. Developers raised concerns with the proposal for manual browser intervention, both technically and as a business process.

HMRC is working closely with the Cabinet Office and delivery timelines are still under discussion.

The project has approval to move to the next phase and it was noted that this is an Aspire led project and they will lead a viability study commencing from w/c 21/11/11.

The CASH members asked if they could have details of how to join the Aspire Ecosystem and it was agreed that the link to the Aspire Ecosystem web pages would be issued to all the CASH members. **AP 1 PG.**

CASH members asked how this linked to the “One Click” programme. It was agreed to issue the “One Click” to the new CASH members. **AP 2 PG.**

CASH members asked about costs to developers and customers, IA stated that the project was in the early phase and costs would be included in the impact assessment. He agreed to feed back comments to the Commercial Stream. **AP 3 IA.** SP commented that the HMRC proposal focused on submissions via Government Gateway, yet many returns are submitted via EDI. There was a long debate on the level of assurance needed and how the process should work for individuals, business entities, machine to machine etc. KG asked how it would work for businesses not based in the UK and IA said that it was on their project plans for consideration. CASH members were keen to work with HMRC to develop a proposed solution and ensure impact on the software industry and customers was understood. JB suggested a CASH sub group is established, similar to that for RTI. IA will arrange a further low level workshop for early Nov 11 and try to arrange for Cabinet Office attendance. **AP 4 IA.** IA also agreed that his e-mail address could be issued to the CASH members in case of further questions. **AP 5 PG.**

### **3. Digital by Default**

Mark Kelly provided an overview of the two consultations currently taking place – Direct and Indirect Taxes. The consultation ends on 31st October 11 and so far the feedback has been positive. Digital by default is the next step in encouraging take up of online services and is part of the Cabinet Office agenda. CASH members asked if there will be any incentives. MK said there are on-going discussions and no decision has been made yet, although it is unlikely that there will be any financial incentives.

JB encouraged members to send in formal responses to the consultation as that is the best way to have comments/concerns registered. MK stated that further information would be available in early 2012 and confirmed that the strategy is definitely to work in tandem with software developers moving forward.

### **4. Record Keeping Mobile Apps.**

A presentation was given to outline HMRC’s proposed development of a record keeping mobile app.

The proposed mobile application is part of HMRC’s record keeping strategy, previously shared with CASH members. The proposed app would be free to download and is intended for HMRC customers who do not keep effective records. HMRC identified a need for a record keeping application to encourage (small) businesses to improve record keeping.

CASH members questioned if HMRC’s policy on electronic receipts had changed as HMRC does not currently accept electronic receipts. JB said she’d take this away. **AP 6 JB.**

CASH members raised a number of concerns about HMRC providing record keeping applications, suggesting that there was already a range of products available via commercial software providers. Developers believed that there is no market failure and that HMRC is entering straight into their market, where the industry is providing a credible range of simple record keeping, book keeping and accounting solutions. CASH members felt that the proposal was totally unacceptable and will be escalated accordingly.

A helpful debate followed. JB agreed to arrange a follow up meeting with HMRC colleagues to discuss concerns raised by CASH members. **AP 7 JB – Complete,** meeting held with HMRC colleagues and review of the proposed application taking place.

CASH members have been asked to provide examples of commercially available applications for HMRC to review. A further update will be provided at the next CASH meeting on 9<sup>th</sup> November. **Post meeting note:** meeting held between BASDA and HMRC to share BASDA concerns.

### **5. Tax and NIC’s alignment.**

ST provided an overview of Ministerial announcement on proposals for the alignment of TAX and National Insurance Contributions (NICs). HMRC has received a good level of response to the “call for evidence” published in the summer. HMRC colleagues are reviewing those comments in preparation for a formal consultation. A summary of the responses will be published in due course. ST is keen to engage with the payroll industry, including software providers, to ensure that any issues for any proposed changes are identified.

ST stated that withdrawal of Nic’s is not an option and that separate Tax and NIC’s will continue. The alignment of payroll benefits will need to be considered.

NG asked if it would be possible to have one method of reporting and paying NICs in relation to centrally paying departments who pay direct to NICO and for whom a set of CA forms are used for adjusting closed year NICs details. After discussion it was agreed that it was possible but as there are so many different scenarios this would not be easy.

A Tax/NIC's alignment workshop is to be arranged for 25/11/11, PG to issue invitations. **AP 8 PG. CASH members to nominate representatives. AP 9 CASH members.**

ST asked if a developer would be interested in letting her visit them at their premises so she could see payroll in action. **AP 10 SP – completed** – ST and AMcC visit arranged for 10/11/11.

## 6. Next Meeting

The next meeting is scheduled for 9<sup>th</sup> November 2011.

### Action point summary

Action point on	AP number	Section	Description
Paul Gibson	1	2	E-mail link to the Aspire Ecosystem web pages to the CASH members. <b>Action complete – Only HMRC and Aspire staff have access to the Ecosystem intranet site.</b>
Paul Gibson	2	2	E-mail the 'One Click' roll delivery plan to the new CASH members. <b>Action complete – issued.</b>
Ian Atkin	3	2	IA agreed to feed back comments made by CASH members on costs to the Commercial Stream. <b>Action complete.</b>
Ian Atkin	4	2	Arrange a workshop for early Nov 11. <b>Action complete – arranged for 07/12/11.</b>
Paul Gibson	5	2	Issue IA's e-mail address to CASH members. <b>Action complete – issued.</b>
Jane Brothwood	6	4	Confirm HMRC's position on electronic receipts. <b>Action complete – no change to the current policy – tax payers are still required to retain the original paper receipt.</b>
Jane Brothwood	7	4	Arrange meeting to reflect on concerns – <b>Action complete.</b>

Paul Gibson	8	5	Issue invites for Tax/NIC's alignment workshop. <b>Postponed until the New Year when review of Consultation comments/questions has been completed.</b>
CASH members	9	5	CASH members to nominate representatives for Tax/Nic's alignment workshop. <b>See previous action point 8, workshop postponed.</b>
Simon Parsons	10	5	Arrange for ST to visit payroll provider to see payroll in action - <b>Action complete, meeting arranged for 10/11/11, AMc also attending.</b>

**Minutes taken by Paul Gibson SDST  
7<sup>th</sup> October 2011**