

Date issued	My reference

Profit Sharing Scheme approved under Schedule 9 ICTA 1988

Year ended 5 April 2003

You are required to complete this form, and return it to me **within 3 months** of the date of issue shown above.

Explanatory notes are provided to help you complete this form. Please read these **before** completing the form and signing the declaration.

Penalties may be imposed for any failure to give the information required by this form within the prescribed time limit or for the submission of an incomplete or inaccurate return.

If there is not enough space in any part of the form, please give further details on supplementary sheets and number them.

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Telephone 020 7438 8479 or 6288
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Return of information by the trustees of an approved profit sharing scheme

1. Payments to trustees by participating company received in the year

See Note 1

Company	Date payment received	£ Amount received to acquire shares	£ Amount received to meet administration expenses

2. Shares acquired by trustees for appropriation to participants

See Note 2

Company (and its registration number)	Number of shares	Date of acquisition	£ Total cost of acquisition including incidental costs

3. Shares appropriated in the year to participants

See Note 3

Date of appropriation	Description of shares	Total number of shares appropriated	£ 'Initial market value' of each share at appropriation	Number of participants	The largest number of shares appropriated to any one participant	The number of participants receiving this number of shares

Complete the columns below if the 'initial market value' of the shares appropriated to any one participant is more than £3000

Name of participant 1	National Insurance number 2	Name of employing company Inland Revenue office and reference number 3	Shares acquired £		'Salary' £	
			Number of shares 4	Total value of shares 5	Amount 6	Year of assessment 7

If there is not enough space, please enter further details on a separate sheet

4. Capital receipts received by trustees on scheme shares in the year

See Note 4

Date of entitlement	£ Total amount received by trustees	£ Appropriate allowance under Section 186(12)	£ Total amount paid to 'appropriate' company for taxing under PAYE	£ Total amount subjected to PAYE tax by trustees	£ The value of the receipt per share

5. Disposals of shares on the direction of participants or personal representatives

See Note 5

a. Total proceeds received by the trustees £

b. Total amount of the proceeds above taxed

- under the appropriate company's PAYE scheme £
- under the trustees' PAYE scheme (former employees) £

Total of b. £

c. In arriving at the proceeds at b. above, what taxable amounts resulted from the use of the following appropriate percentages?

- 100% £
- 50% £

Total to agree b. above £

6. Transfer of shares to participants before the 'release date'

See Note 6

Total 'locked-in value' of shares transferred to participants £

Total tax obtained by trustees from participants for such transfers on

- 100% of 'locked-in value' £
- 50% of 'locked-in value' £

Total 'locked-in value' of shares transferred to personal representatives £

7. Capital reorganisations and/or reconstructions

See Note 7

Details of the nature and effect of the reorganisation, etc. on the scheme

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8. Alterations and/or amendments to the scheme trust

See Note 8

Details of any alterations, etc. made to either the trust instruments or scheme rule (If any company has become, or has ceased to be, a participating company then please read Note 8)

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Attach copies of relative amending documents unless already submitted

9. Exercise of powers

See Note 9

Nature of power	Date exercised

Declaration

False statements can result in prosecution

The information I have given on this form is correct and complete to the best of my knowledge and belief

Address
Postcode

Trustee's signature

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Date

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