

Pension schemes forms from 16 October 2007

We have a range of forms in use for pension schemes. From 16 October 2007 it is mandatory to submit certain returns and information online. Those forms that will be e-mandated from 16 October 2007 are indicated below. Whilst the e-mandated forms will no longer have a form number these have been retained in list below purely for ease of reference for those customers who were familiar with the previous paper forms.

Form number	Description	Form available
APSS 100	Pension Scheme Tax Registration	Online - must be filled in and sent back electronically
APSS 100 (Insert 1)	Supplementary page to Q6	Online - must be filled in and sent back electronically
APSS 101	Election to contract out	Paper
APSS 102	Election for Industry-wide money purchase schemes to contract out	Paper
APSS 103	Relief at Source Details	Online or Paper
APSS 103A	Relief at Source Details - Specimen Signatures	Paper
APSS 105	Relief at Source Interim Claim	Paper
APSS 106	Relief at Source Annual Claim	Paper
APSS 107	Relief at Source Annual Statistical Return	Paper
APSS 108	Declaration as a Scheme Administrator of a deferred annuity contract scheme	Online - must be filled in and sent back electronically
APSS 109	Notification of succession to a split scheme	Paper
APSS 109 (Insert)	Supplementary page for Q3	Paper
APSS 110	Notification of succession to a sub-scheme	Paper
APSS 150	Authorising and De authorising a practitioner	Online or Paper
APSS 151	Add Scheme Administrator for second and subsequent notifications of pre-A day Scheme Administrators or for any post-A day Scheme Administrators	Online - must be filled in and sent back electronically
APSS 151	Add Scheme Administrator for first notifications of Pre-A day Scheme Administrators	Online or Paper
APSS 152	Amend Scheme Details	Online or Paper
APSS 153	Change of Scheme Administrator/Practitioner user details	Online or Paper
APSS 154	Associate Scheme Administrator to Scheme	Online or Paper
APSS 155	Election to vary a Contracting out or Appropriate Scheme Certificate	Paper
APSS 160	Cessation of Scheme Administrator	Online - must be filled in and sent back electronically
APSS 161	Pre-register as a Scheme Administrator/Practitioner	Online or Paper
PS 199	Scheme Wind-Up pre-A day	Paper
APSS 200	Protection of Existing Rights	Paper
APSS 201	Enhanced Lifetime Allowance (Pension Credit Rights)	Paper
APSS 202	Enhanced Lifetime Allowance (International)	Paper
APSS 209	Request by Scheme Administrator for Lifetime Allowance Certificate Details	Paper
APSS 250	Qualifying Overseas Pension Schemes	Paper
APSS 251	Qualifying Recognised Overseas Pension Schemes	Paper
APSS 252	Report of Benefit Crystallisation Events	Paper
APSS 252 (Insert)	Supplementary page for relevant migrant members	Paper
APSS 253	Payments in respect of Relevant Members	Paper
APSS 253 (Insert)	Supplementary page for APSS 253	Paper
APSS 254	Election for deemed benefit crystallisation event	Paper

APSS 300	Event Report (and supplementary pages)	Online - must be filled in and sent back electronically (excluding amendments)
APSS 301	Registered Pension Scheme Return for Occupational Pension Schemes	Online - must be filled in and sent back electronically (excluding amendments)
APSS 302	Accounting for Tax by Scheme Administrator	Online - must be filled in and sent back electronically
APSS 313	Registered Pension Scheme Return for Non-Occupational Pension Schemes	Online - must be filled in and sent back electronically (excluding amendments)
APSS 413	Notice of Appeal and Application to Postpone Payment	Paper
R63N	Tax Claim for Exempt Approved Retirement Benefit Schemes	Paper
SA970	Tax return for Trustees of Registered Pension Schemes	Paper