



This form may be used to amend information declared on the original Pension Scheme Return. You can also amend the Pension Scheme Return online. Go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) and under *businesses and corporations* select *Pension schemes*.

### About the Pension Scheme Return

**1** This return is for the year to  
 YYYY

**2** Pension Scheme Tax Reference (PSTR)  
         R

**3** Pension Scheme name

**4** Has the return been completed for either:  
 • a period other than the 12 months ending on 5 April, or  
 • a period other than the period from the date of registration to 5 April, if the scheme was newly registered during the period covered by this return?  
 Yes  If Yes, go to question 5  
 No  If No, go to question 7

**5** How many accounting periods are covered by this return?

**6** Accounting period(s)  
 DD MM YYYY  
 From  
         
 To

From

To

From

To

From

To

From

To

*If you need to give details for additional accounting periods, please continue on a separate sheet of paper.*

**7** At any time during the period covered by this return did the scheme, either directly or indirectly, own:  
 • assets it acquired from  
 - a member  
 - a person connected with a member  
 - a close company or companies in which a member or a person connected with a member was a director, or  
 • land including an interest in land, or tangible moveable property, acquired at arm's length?  
 Yes  If Yes, go to question 8  
 No  If No, go to question 53

## About the member

Answer the following questions for each member in your scheme who, during the period of the return, owned assets that were acquired as described in question 7. If you need to report details for more than one member, use supplementary page APSS313 (Insert) and enter the total number of supplementary pages at question 52.

<b>8 Name</b> Title - enter MR, MRS, MISS, MS or other title <input type="text"/> First name(s) <input type="text"/> Surname <input type="text"/>	<b>9 National Insurance number</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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## Transactions relating to this member

<b>10</b> At any time during the period covered by this return did the scheme, either directly or indirectly, own any shares in a close company or companies which it acquired from: <ul style="list-style-type: none"><li>a close company or companies in which the member or a person connected with the member was a director and/or</li><li>the member or a person connected with the member?</li></ul> Yes <input type="checkbox"/> If Yes, go to question 11 No <input type="checkbox"/> If No, go to question 20	<b>16</b> Total amount of any consideration received from the sale or disposal of shares <input type="text"/> £
<b>11</b> Total number of shares owned at the end of the period <input type="text"/>	<b>17</b> Were any disposals made to a connected party or parties? Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>12</b> Total cost or market value of the shares owned at the end of the period <input type="text"/> £ Is this amount the: Cost <input type="checkbox"/> Market value <input type="checkbox"/>	<b>18</b> Total amount of any dividends or other receipts <input type="text"/> £
<b>13</b> Total number of shares bought or subscribed for <input type="text"/>	<b>19</b> The name and Company Registration Number (CRN) of the company or companies to which the shares relate(d) Name <input type="text"/> CRN <input type="text"/> Name <input type="text"/> CRN <input type="text"/> <i>If you need to give details for additional companies, please continue on a separate sheet of paper.</i>
<b>14</b> Total cost of the shares bought or subscribed for <input type="text"/> £	
<b>15</b> Total number of shares sold or otherwise disposed of <input type="text"/>	

## Transactions relating to this member *continued*

20 At any time during the period covered by this return did the scheme, either directly or indirectly, own any land or interest in land acquired from:

- a close company or companies in which the member or a person connected with the member was a director, and/or
- the member or a person connected with the member?

Yes  If Yes, go to question 21

No  If No, go to question 28

21 Total cost or market value of any land or interest in land at the end of the period

£

Is this amount the:

Cost  Market value

22 Total cost of any land or interest in land, or premium paid to acquire a leasehold interest in land

£

23 Total sale proceeds of any land or interest in land sold, or premiums received on disposal of a leasehold interest in land

£

24 If any land or interest in land was disposed of without any consideration, state the total cost or market value

£

Is this amount the:

Cost  Market value

25 Were any disposals made to a connected party or parties?

Yes  No

26 Total amount of income received from land or interest in land

£

27 Was any part of the land or interest in land residential property as defined in Schedule 29A of Finance Act 2004?

Yes  No

28 At any time during the period covered by this return, did the scheme, either directly or indirectly, own any land or interest in land acquired at arm's length?

Yes  If Yes, go to question 29

No  If No, go to question 36

29 Total cost or market value of any land or interest in land at the end of the period

£

Is this amount the:

Cost  Market value

30 Total cost of any land, or interest in land, or premium paid to acquire a leasehold interest in land

£

31 Total sales proceeds of any land or interest in land sold, or premiums received on disposal of a leasehold interest in land

£

32 If any land or interest in land was disposed of without any consideration, state the total cost or market value

£

Is this amount the:

Cost  Market value

33 Were any disposals made to a connected party or parties?

Yes  No

34 Total amount of income received from land or interest in land

£

35 Was any part of the land or interest in land residential property as defined in Schedule 29A of Finance Act 2004?

Yes  No

## Transactions relating to this member *continued*

**36** At any time during the period covered by this return did the scheme, either directly or indirectly, own any assets other than shares in a close company or companies, land or interest in land that it acquired from:

- a close company or companies in which the member or a person connected to the member was a director, and/or
- the member or a person connected with the member?

Yes  If Yes, go to question 37

No  If No, go to question 46

**37** Total cost or market value of any assets owned at the end of the period

£

Is this amount the:

Cost  Market value

**38** Did you acquire any assets?

Yes  If Yes, go to question 39

No  If No, go to question 41

**39** Nature of any assets acquired

Forms of transport other than private motor vehicles

Plant and machinery

Fixtures and fittings

Quoted shares

Unquoted shares

Tangible moveable property

Insurance company investments

Other

If Other, enter a brief description up to 150 characters


**40** Total cost of assets acquired

£

**41** Did you dispose of any assets?

Yes  If Yes, go to question 42

No  If No, go to question 46

**42** Nature of any assets disposed of

Forms of transport other than private motor vehicles

Plant and machinery

Fixtures and fittings

Quoted shares

Unquoted shares

Tangible moveable property

Insurance company investments

Other

If Other, enter a brief description up to 150 characters


**43** Total consideration received from the disposal of assets

£

**44** Were any disposals made to a connected party or parties?

Yes  No

**45** Total amount of any income received

£

**46** At any time during the period covered by this return did the scheme, either directly or indirectly, own any tangible moveable property acquired at arm's length?

Yes  If Yes, go to question 47

No  If No, go to question 52

## Transactions relating to this member *continued*

<b>47</b> Total cost or market value of any tangible moveable property owned at the end of the period £ <input type="text"/> Is this amount the: Cost <input type="checkbox"/> Market value <input type="checkbox"/>	<b>50</b> Were any disposals made to a connected party or parties? Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>48</b> Total cost of any tangible moveable property acquired £ <input type="text"/>	<b>51</b> Total amount of income received from tangible moveable property £ <input type="text"/>
<b>49</b> Total amount of any consideration received from the disposal of tangible moveable property £ <input type="text"/>	<b>52</b> Enter the number of supplementary pages APSS313(Insert) you are sending with this Return <input type="text"/> <input type="text"/> <input type="text"/>

## Declaration

This declaration must be completed and signed by the Scheme Administrator before sending the amendment to the Registered Pension Scheme Return.

**I declare** that to the best of my knowledge and belief the information given in this amendment to the return is correct and complete

**I understand** that if I have made a false statement on this amendment to the return I may be liable to a penalty and that false statements may also lead to prosecution.

**Signature**

**Date**  
DD MM YYYY

## About the Scheme Administrator

<b>53</b> Full name <i>If a company or organisation</i> <input type="text"/> <input type="text"/>	<b>55</b> ID <input type="text"/>
<b>54</b> Full name <i>If an individual</i> Title - enter MR, MRS, MISS, MS or other title <input type="text"/> First name(s) <input type="text"/> Surname <input type="text"/>	<b>56</b> Address <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
	<b>57</b> Email address <input type="text"/>
	<b>58</b> Phone number <input type="text"/>