

Use this form to pre-register as a Scheme Administrator or Practitioner to use HM Revenue & Customs Pension Schemes Online. You can complete this form online. Go to [www.hmrc.gov.uk](http://www.hmrc.gov.uk) and select 'pension schemes' under 'do it online'.

**1 Do you wish to register as a:** *(you must tick one box)* Scheme Administrator? Practitioner?**1.1 Are you a UK resident?** *(you must tick one box)* Yes No**2 Your details****2.1 Are you an:** individual? *Go to Q2.2* organisation? *Go to Q2.3***2.2 Individual name**

Title

First name(s) (max 2 names, both a max 35 characters)

Surname (max 35 characters)

*Go to Q2.4***2.3 Organisation name** (max 255 characters)

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

**2.4 Address**

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode
<input type="text"/>
Country
<input type="text"/>

**2.5 Email address****2.6 Telephone number****2.7 Signature****2.8 Date****Return this form to:**

*HM Revenue & Customs  
Audit & Pension Schemes Services  
Yorke House  
Castle Meadow Road  
Nottingham  
NG2 1BG*