



**5 Change of phone number**

Scheme Administrator/Practitioner current phone number

Scheme Administrator/Practitioner new phone number

*If you do not have any other changes to make, go to Q7.*

**6 Change from/to paper notices and reminders as well as electronic**

Tick this box if you wish HM Revenue & Customs to send communications to you electronically only?

Tick this box if you wish HM Revenue & Customs to send communications to you through the post as well as electronically?

**7 Do you want your Relief at Source records for all your pension schemes updated with these new details?**

Yes

No

**8 Details of the person submitting this form**

Are you

The Scheme Administrator? go to Q8.1

The Practitioner? go to Q8.2

8.1 Scheme Administrator ID

**A**

8.2 Practitioner ID

8.3 Are you

An individual? go to Q8.4

An organisation? go to Q8.5

8.4 Individual name

Title

First name(s) *max 2 names, both a max 35 characters*

Surname *max 35 characters*

*Go to Q8.6*

8.5 Organisation name

8.6 Your address

<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode
<input type="text"/>
Country
<input type="text"/>

8.7 Email address

8.8 Phone number

8.9 Signature

8.10 Date *DD MM YYYY*

<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
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***Return this form to:***

*HM Revenue & Customs  
Pension Schemes Services  
Yorke House  
Castle Meadow Road  
Nottingham  
NG2 1BG*