

Inland Revenue
National Insurance Contributions Office
Services to Pensions Industry
Personal Pensions Control
Benton Park View
Newcastle upon Tyne NE98 1ZZ

Cancellation Notice to stop payment of Minimum Contributions

Important note

Part 5

The cancellation date we use will always be the end of the tax year - that is, 5 April

You can either:

- postdate cancellation to the following 5 April - that is, the end of the current tax year, or
- backdate cancellation to the previous 5 April - that is, the end of the previous tax year.

You cannot backdate cancellation more than twelve months

For example, if you want to backdate the cancellation date to 5 April 2002

we must receive this form no later than 5 April 2003.

If it arrives on 6 April 2003, the date of cancellation will be 5 April 2003.

1 What to do now

Appropriate Personal Pension (APP)/Appropriate Personal Pension Stakeholder Pension (APPSHP) scheme

If you are completing the details please:

- fill in parts 3 to 6 using *CAPITAL LETTERS*
- read, sign and date the notification at part 3, and
- return the completed tear-off to us at the address shown above.

▶ *please turn over*

1 What to do now (continued)

Scheme member

If you are completing the details yourself please:

- fill in parts 4 to 6 using *CAPITAL LETTERS*
- read, sign and date the notification at part 4, and
- return the completed tear-off to us at the address shown overleaf.

If the scheme has completed the details please:

- check all the information entered carefully
- read, sign and date the notification at part 4 if you agree with the information shown, and
- return the completed tear-off to us at the address shown overleaf.

If you want Minimum Contributions paid to another scheme

If you want us to pay Minimum Contributions, on your behalf, to another scheme you will have to complete another Joint Notice, form CA1542/CA8057.

Please send one as soon as you can after this Cancellation Notice.

2 Improving our service to you

We are always pleased to receive your comments and suggestions about how we can improve our service. Please contact us at the address or telephone number shown if you have any comments or are unhappy with our service.

The Inland Revenue is a Data Controller under the Data Protection Act. We hold information for the purposes specified in our notification made to the Data Protection Commissioner, and may use this information for any of them.

We may get information about you from others, or we may give information to them. If we do it will only be as the law permits, to check accuracy of information, prevent or detect crime, protect public funds.

We may check information we receive about you with what is already in our records. This can include information provided by you as well as by others such as other government departments and agencies and overseas tax authorities. We will not give information about you to anyone outside the Inland Revenue unless the law permits us to do so.

How to contact us

If you need to contact us please call the Contracted-out Pensions Helpline on **084591 50150**, textphone **084591 53296**
Open 8.00 am to 5.00 pm Monday to Friday.

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3 Appropriate Personal Pension (APP)/Appropriate Personal Pension Stakeholder Pension (APPSHP) scheme - notification by the trustees or managers

We cancel, from the day after the cancellation date shown in part 5, the Joint Notice, form CA1542/CA8057 about starting payment of Minimum Contributions for the person shown in part 6 to the APP/APPSHP scheme with the number shown in part 5.

Signature by, or on behalf of, the trustees or managers

Name

Date

Name of scheme

Position in scheme

Address for correspondence

Daytime telephone and fax number
(including national dialling code)

Tel

Fax

4 Notification by the scheme member

I cancel the Joint Notice, form CA1542/CA8057, and wish Minimum Contributions paid to the APP/APPSHP scheme shown in part 5 to be stopped from the day after the cancellation date shown in part 5.

Signature

Name

Date

Name of scheme

5 Details of the APP/APPSHP scheme

Appropriate Scheme Number (ASCN)

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3-10

Cancellation date

Cancellation will happen on the day after the date entered here

Day	Month	Year
05	04	

11-16

6 Scheme member's details

National Insurance number

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17-25

Surname

26-28

If the surname has changed, please tell us the previous surname in the box below

Forename(s)

29-30

Scheme membership number

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Address

If the address has changed since the APP/APPSHP was taken out the new address should be entered

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	*
	*
	*
Postcode #	/

**For official use only
CA1543**