

**For official use**

MLR Reference Number

       

DTRN

       

Amount received

 £         .  

 Batch date *DD MM YYYY*
       

Before you complete this form read MLR100 Notes. The notes can be found on our website.

Please write clearly in black ink and use capital letters. If you need general advice, phone the HMRC helpline. If there is not enough space to reply to any of the questions, give additional information on a separate sheet. Use the space provided for your answer to let us know this is what you have done. The name of the organisation must be clearly marked on each separate sheet.

Money Service Businesses and Trust or Company Service Providers **must** also complete MLR101 *Application for Fit & Proper test*.

When you have filled in and signed this form, send it to the return address.

**Website**
[www.hmrc.gov.uk/mlr](http://www.hmrc.gov.uk/mlr)
**HMRC Helpline**
**0845 010 9000**
**Return address**

 HM Revenue & Customs  
 MLR Registration Team  
 Alexander House  
 7th Floor Central  
 21 Victoria Avenue  
 Southend on Sea  
 Essex  
 SS99 1AG

## Status of the business

- 1** If your business is registered for VAT, give your VAT registration number

       

- 2** What is the legal status of your business?  
*If your business is a partnership, you **must** complete and return form MLR102 as well as this form*

Sole proprietor

Partnership

 Corporate body  
*for example limited company*


Unincorporated body

If a corporate body, give the company number which you will find on your Certificate of Incorporation.

Company number

 Date of incorporation *DD MM YYYY*
       

Country of incorporation, if not UK

  


If the business is unincorporated, enter the type of business for example, association, trust, etc.

  


- 3** Has this business previously been registered with HMRC under the Money Laundering Regulations?

 Yes  No 

If Yes, give your previous MLR registration number

       

**Now go to page 2**





## Premises and fees

14 What is the total number of trading premises that you are applying to register?

Total premises fee

£  .

## Fit and proper test

Money Service Businesses (MSB) and Trust or Company Service Providers (TCSP), must give the **total** number of individuals who have completed form MLR101 to apply for the fit and proper test.

Total fit and proper fee *if appropriate*

£  .

Total fees enclosed

£  .

## Declaration

15 This section must be completed by one of the following:

- the sole proprietor of the business
- a partner
- a director or the company secretary or an authorised signatory of a corporate body.

### I declare that:

To the best of my knowledge all the information I have given in this application is correct.

I understand that non-compliance with the Money Laundering Regulations may result in a civil penalty or criminal prosecution.

I understand that the business must tell HMRC about any change to any of the information on this form.

### MSBs/TCSPs only

I understand my registration will be cancelled if, at any time after registration, HMRC are satisfied that I or any other person recorded by them as 'fit and proper' no longer meets the requirements of the Money Laundering Regulations.

I understand the business must tell HMRC about any change to the information on form MLR101.

A fit and proper test application has been submitted for all partners, directors, beneficial owners and the nominated officer.

### I have read and understand the caution below.

It is a criminal offence to make a false declaration in order to register. If you have made a false declaration on this form, you could be prosecuted and could go to prison. HMRC will check the accuracy of the information you have provided.

First name(s) *do not use initials*

Surname

Signature

Date *DD MM YYYY*

Your position in the business