

Employer's PAYE reference

Get ready to do it online!

We can help you get started online.

Give us your details and we will get in touch with you as soon as we can.

Go to www.inlandrevenue.gov.uk/bst

Or tell us:

Employer's name

Contact name

Employer's address

.
.

Postcode.

Phone number

Tear off this slip and post it to:

Inland Revenue Online
PO Box 37
St Austell
PL25 5YN.

Employer's PAYE reference

£250 TAX-FREE IF YOU FILE ONLINE FOR TAX YEAR 2005-06

This letter tells you what you must do for tax year 2005-06. It does not alter what you have to do for 2004-05.

We think that you had **fewer than 50 employees** in your PAYE scheme on

You will get £250 tax-free if you file online your 2005-06 Employer's Annual Return (P14s and P35).

Online filing

'Online filing' means sending information direct to our computer. It is secure and convenient, and cuts down on paper.

Get up to £825 tax-free

Under Government proposals, you do not have to file your return online until at least 2010.

You can get £250 if you have fewer than 50 employees and file online for 2004-05. And:

file your 2005-06 return online and get	£250
file your 2006-07 return online and get	£150
file your 2007-08 return online and get	£100
file your 2008-09 return online and get	£ 75

Please show this letter to your agent, payroll bureau or whoever helps you with your payroll. If you are a payroll agent or bureau, please give a copy of this letter to your client who has this employer's PAYE reference.

Electronic payment

If you choose to pay PAYE electronically you can benefit from a later payment date.

For more about online filing and electronic payment

Internet

Online filing	go to www.inlandrevenue.gov.uk/payeonline
Electronic payment	go to www.inlandrevenue.gov.uk/howtopay

Phone

Online filing	Employers Helpline on 0845 7 143 143
Electronic payment	Cumbernauld (01236 783631) or Shipley (01274 539328)

Guidance

Do it online: Your guide to online filing and electronic payment at www.inlandrevenue.gov.uk/payeonline, on the Employer's CD-ROM or from the Employer's Orderline on 0845 7 646 646.

Online filing
is

- secure
- convenient
- quick.

Do it online and
get as much as

£825
tax-free.

Make sure you
don't miss out!