For help to fill in this form, see Employer's Help Cards

Please write firmly to ensure your entries are clear on all three sheets. £ spaces should be filled from the right-hand side.

P14 End of Year Summary 2001-02

003

Please detach sheets and make separate bundles of National Insurance and Tax copies before despatch

Employer's name and address

Inland Revenue Office name

Inland Revenue Office no. and Employer's PAYE reference

For employer's use

Tax Year to 5 April 2002

Employee's details

National Insurance number

Date of birth *in figures (if known)* Day Month Year

Sex "M" if Male, "F" if Female

Surname

First two forenames

Works/payroll no. etc

Employee's private address *(if known)*

Postcode

Expenses payments and benefits paid to directors and employees: *Complete form P11D or P9D if appropriate and provide a copy of the information to the employee* ***by 6 July****. See Employer's Further Guide to PAYE and NICs for more details.*

National Insurance contributions in this employment

(Note: LEL = Lower Earnings Limit, UEL = Upper Earnings Limit)

NIC table letter	Earnings at the LEL (where earnings are equal to or exceed the LEL) *(whole £s only)* *From col.1a on P11* 1a £	Earnings above the LEL, up to and including the Earnings Threshold *(whole £s only)* *From col.1b on P11* 1b £	Earnings above the Earnings Threshold, up to and including the UEL *(whole £s only)* *From col.1c on P11* 1c £	Total of employee's and employer's contributions payable *From col.1d on P11* 1d £ p	Employee's contributions payable on earnings in 1c (*before* deducting employee's NIC rebate in box 1f) *From col.1e on P11* 1e £ p	Scheme Contracted-out Number *(For Contracted-out Money Purchase schemes OR Contracted-out Money Purchase Stakeholder Pension schemes only)*
						S
						S
						S
						S

Employee's NIC rebate to be deducted from contributions in 1e *From col.1f on P11* 1f £ p

Total of employee's and employer's NIC rebate due on 1b *Total of cols.1f +1g on P11* 1f+1g £ p

Statutory Sick Pay 1h £ p

Statutory Maternity Pay 1i £ p

Student Loan Deductions in this employment *From col.1j on P11* £

Tax Credits in this employment *From col.9 on P11* £ p

Date of **starting** if during tax year to 5 April 2002 Day Month Year

Date of **leaving** if during tax year to 5 April 2002 Day Month Year

For official use

Pay and Income Tax details

	Pay £ p	Tax deducted £ p
In previous employment(s)		
In this employment		
Total for year		

Enter "R" in this box if net refund

Employee's Widows & Orphans/Life Assurance contributions in this employment £ p

Final tax code

Payment in Week 53: if included in Pay and Tax totals, enter "X", "54" or "56" here *(See Employer's Further Guide to PAYE and NICs)*

To Inland Revenue National Insurance copy

P14(Manual)(2001-02)

BS 1/01