

HMRC Board Committee: summary minutes 2 November 2010

Members

Mike Clasper – Chairman
Lesley Strathie - CEO
Dave Hartnett – Permanent Secretary for Tax
Colin Cobain – Non Executive Director
Melanie Dawes - Director General Business Tax
Mike Eland - Director General Enforcement and Compliance
Mike Falvey – Chief People Officer
Mark Haysom - Non Executive Director
Philippa Hird - Non Executive Director
Phil Hodgkinson - Non Executive Director
Anthony Inglese - General Counsel and Solicitor
Bernadette Kenny - Director General Personal Tax
Steve Lamey – Director General Benefits and Credits
Phil Pavitt – Chief Information Officer
John Spence - Non Executive Director
Sue Street - Non Executive Director

Invitees

John Keelty (Item 2)
Sarah Guerra (Item 6)
Tarveen Singh (Item 6)

Secretariat

Dan Thatcher

Apologies

Simon Bowles – Chief Finance Officer

1 Matters arising

The Board reviewed and updated the action point log and agreed the minutes for the October 2010 Board meeting.

2 Business update: Finance and Performance report

The Board was informed of the current financial position and work underway to meet the financial challenge faced by HMRC. The Board reviewed the Performance pack and an emerging issue within the End-of-Year Reconciliation activity.

3 Spending Review

The Board was updated in regards to the details of the final settlement and was informed of early reactions from key HRMC stakeholders.

4 People Strategy

The Board approved the People Strategy, outlining the need for it to have a delivery plan and to be communicated across HMRC.

5 Customer Contact

The Board reviewed current plans for performance improvement across the short to long term, providing feedback to be considered when the issue returns to Performance Committee.

6 Issues affecting Black and Minority Ethnic women in HMRC

A presentation was given to the Board outlining the experiences of BAME women in HMRC.

7 Terms of Reference for the Board and ExCom Governance review

The Board signed off the Terms of Reference for the review which will encompass the Boards' Annual Effectiveness Review.

8 Feedback from the Ethics and Responsibility Board-sub-committee

The Chairman of the ERC sub-committee fed back to the Board, the key outcomes from the September 2010 meeting.

9 AOB

The date for the December Board meeting is 7 December 2010.

Board Secretariat