

HMRC Board Committee: summary minutes 2 March 2010, Room 2/51 100 Parliament St

Members

Mike Clasper – Chairman
Lesley Strathie - CEO
Dave Hartnett – Permanent Secretary for Tax
Simon Bowles – Chief Finance Officer
Colin Cobain – Non Executive Director
Melanie Dawes - Director General Business Tax
Mike Eland - Director General Enforcement and Compliance
Mike Falvey – Chief People Officer
Mark Haysom - Non Executive Director
Philippa Hird - Non Executive Director
Phil Hodgkinson - Non Executive Director
Anthony Inglese - General Counsel and Solicitor
Bernadette Kenny - Director General Personal Tax
Steve Lamey – Director General Benefits and Credits
Phil Pavitt – Chief Information Officer
John Spence - Non Executive Director
Sue Street - Non Executive Director

Invitees

Neil Ward (Item 2 – P2 update)
John Keelty (Item 2)
Partho Shome (Item 3)
Peter Michael (Item 4)

Secretariat

Jane Bean

Apologies

None

1 Matters arising

The Board reviewed and updated the action point log and cleared the minutes for the meeting on 4 February 2010.

Lesley Strathie updated members on the current state of play in relation to the HMRC Business Plan 2010-11, inviting them to comment in correspondence on the final draft.

2 Business update

Simon Bowles and John Keelty updated the meeting on the latest financial position, advising of risks which continue to be monitored and the controls put in place to manage spend through to year end.

Bernadette Kenny and Neil Ward briefed members on the progress of the Annual Coding recovery plan. The Board noted the recovery plan will run into April 2010, though it is expected a large proportion of coding notices will be issued mid March 2010.

The Board also discussed the scheduled industrial action by PCS members and risk management.

3 Economics

Partho Shome led a discussion on the economy and its impact on the department's business, in the context of HMRC's response to the economic downturn.

4 Forward Look and AOB

Members highlighted current hot topics relating to their business areas.

The next meeting of the Board Committee will be on 8 April 2010.

Board Secretariat