

HMRC Board Committee: summary minutes 3 June 2010, Room 2/39 100 Parliament St

Members

Mike Clasper – Chairman
Lesley Strathie - CEO
Dave Hartnett – Permanent Secretary for Tax
Simon Bowles – Chief Finance Officer
Colin Cobain – Non Executive Director
Melanie Dawes - Director General Business Tax
Mike Eland - Director General Enforcement and Compliance
Mark Haysom - Non Executive Director
Philippa Hird - Non Executive Director
Phil Hodgkinson - Non Executive Director
Anthony Inglese - General Counsel and Solicitor
Bernadette Kenny - Director General Personal Tax
Steve Lamey – Director General Benefits and Credits
John Spence - Non Executive Director

Invitees

Nick Lodge (Item 5)
David Bailey (Item 6)

Secretariat

Dan Thatcher

Apologies

Mike Falvey – Chief People Officer
Phil Pavitt – Chief Information Officer
Sue Street - Non Executive Director

1 Matters arising

The Board reviewed and updated the Action Point log and agreed the minutes for the meeting on 6 May 2010. The Board also recognised the achievements of the Senior Women's Group in winning the Opportunity Now award and also Customer Contact whose 2009-10 performance was recognised with a number of awards including Team of the Year and an Innovation award.

2 Business update

Simon Bowles updated the meeting on the latest financial position and in respect of the April performance pack.

3 Update on the P2 Annual Coding Recovery programme

Bernadette Kenny updated the Board as to the current position in respect of the P2 Annual Coding Recovery programme.

4 Update on organisational design and communicating the strategic narrative

Melanie Dawes and Bernadette Kenny updated the Board regarding the development of the strategic narrative and the timetable relating to organisational design.

5 Update on the Debt Management strategy

Mike Eland and Nick Lodge updated the Board in respect of the design and delivery of the Debt Management strategy, thanking ExCom for their corporate approach in supporting this strategy.

6 Benefits and Credits: Error and Fraud programme

Steve Lamey and David Bailey presented to the Board the results and methodology around the Benefits and Credits: Error and Fraud programme.

7 Reports from the Board sub-committees

The Chairs of the three Board sub-committees outlined to the Board the key discussion points from the Audit and Risk, Ethics and Responsibility and People Committees

8 AOB and review of the Board Forward Look:

The next meeting of the Board will be on 5 July 2010.

Board Secretariat