

HMRC Board Committee: summary minutes

8 April 2010, Room 2/51 100 Parliament St

Members

Mike Clasper – Chairman
Lesley Strathie - CEO
Dave Hartnett – Permanent Secretary for Tax
Simon Bowles – Chief Finance Officer
Melanie Dawes - Director General Business Tax
Mike Falvey – Chief People Officer
Mark Haysom - Non Executive Director
Philippa Hird - Non Executive Director
Phil Hodgkinson - Non Executive Director
Anthony Inglese - General Counsel and Solicitor
Bernadette Kenny - Director General Personal Tax
Steve Lamey – Director General Benefits and Credits
Phil Pavitt – Chief Information Officer
John Spence - Non Executive Director
Sue Street - Non Executive Director

Invitees

Gary Kildare
Carol Bristow (Item 2)
Naomi Ferguson (Item 2)
Sabri Challah (Deloitte Consultant) (Item 2)
John Keelty (Item 3)

Secretariat

Dan Thatcher

Apologies

Colin Cobain – Non Executive Director
Mike Eland - Director General Enforcement and Compliance

1 Matters arising

The Board reviewed and updated the action point log and cleared the minutes for the meeting on 2 March 2010.

2 Strategy Mobilisation

The session was introduced by Lesley Strathie as building on and showing the progress from the October Board away-day. Following this Melanie Dawes, Mike Falvey, Bernadette Kenny, Naomi Ferguson and Sabri Challah presented to the Board the current position relating Strategy Mobilisation. This saw the Board discuss the strategic aspirations, activities relating to People and Leadership, Customer Journeys, the Change Process/ Road map and Organisational design.

3 Business update

Simon Bowles and John Keelty updated the meeting on the latest financial position, recognising it would be month 13 (to be presented at the May Board meeting) that would give the final year end position. The Board was briefed as to which risks

continue to be monitored and the controls put in place through to the year end. The Board will be looking at the year end position at the May Board.

Bernadette Kenny updated the Board in respect of the Annual Coding recovery plan.

4 Forward Look and AOB

Members highlighted current hot topics relating to their business areas. Lesley Strathie specifically commented on a recent successful IT release and the Business Continuity demonstrated in assisting HMRC to maintain business as usual delivery during the recent industrial action.

The next meeting of the Board Committee will be on 6 May 2010.

Board Secretariat