

## Before completing this schedule

Please read the notes below before completing the schedule. If you do not complete this schedule correctly we will return it to you.

Please use this form to calculate the amount of tax to request back from investment income you have received. You must complete this schedule before you complete your request on form R63N *Repayment request for Registered Pension Schemes*. The schedule must be submitted with form R63N. Go to [www.hmrc.gov.uk/pensionschemes](http://www.hmrc.gov.uk/pensionschemes) to download this form.

### Taxed income

Examples of taxed income for which you may request tax back include:

- UK interest
- certain annual payments. Go to [www.hmrc.gov.uk/manuals/saimmanual/SAIM1000.htm](http://www.hmrc.gov.uk/manuals/saimmanual/SAIM1000.htm) to see the Savings and Investment Income Manual SAIM8020
- dividend or interest on securities issued by building societies
- proceeds of sale of UK patent rights
- manufactured interest
- exempt distributions
- other (*please let us have details of taxed income that you are requesting back*).

Please note the 10% tax credit on dividends is non-refundable.

### Date of payment *column 2*

This is usually the payment date or payable date shown on the tax voucher.

### Gross income *column 3 for UK income*

This is the figure of income which has been subject to UK Income Tax deduction. This means if expenses are taken off after the tax has been calculated, the gross income will be the amount before they are deducted.

### Key words *columns 5 and 6*

Use the key word below to complete the 'Types of income'.

<i>Types of income</i>	<i>Key word</i>
UK interest	I
Certain annual payment	AP
Dividend or interest on securities issued by building societies	BS
Proceeds of sale of UK patent rights	PT
Manufactured interest	MI
Exempt distributions	ED
Other	O

If you use the key word 'Other' you must let us have details of the type of taxed income that you are requesting back in column 6.

## Help

For more information:

- go to [www.hmrc.gov.uk/pensionschemes](http://www.hmrc.gov.uk/pensionschemes)
- phone our helpline on **0845 60 02 622**.

### Pension scheme details

Unique Taxpayer Reference (UTR)

*This is your 10 digit number reference for repayments*

Pension Scheme Tax Reference (PSTR)

*This is your registered pension scheme reference and is not applicable to common investment funds*

Scheme name

### Need more copies

If you need more copies of this schedule you can photocopy it before you start. Go to [www.hmrc.gov.uk/pensionschemes](http://www.hmrc.gov.uk/pensionschemes) to download a copy. Alternatively, you can use your own spreadsheet if it contains all of the information we ask for here.

### Keep a record

Keep a copy of this schedule before you send it to us.

### Do not send us

Please keep the tax certificates and vouchers with your records, do not send them with this form. If at a later date we need to see them we will contact you.

Send the completed form and any supporting documents to:

**HM Revenue & Customs**  
Pension Schemes Services  
Fitz Roy House  
Castle Meadow Road  
Nottingham  
NG2 1BD

