

Summary of employees and directors

You must:

- list each employee or director for whom you have completed a revised form P11 *Deductions Working Sheet* (or equivalent record)
- make sure that all forms P14 are enclosed with the return.

Employee name Put an asterisk (*) by the name if the person is a director	Tick this box if tax has not been recovered in full from the employee	National Insurance contributions (NICs)		Income Tax from this employment	
		A Total NICs from the original P11	B Total NICs from the revised P11	D Income Tax originally deducted	E Revised amount of Income Tax deducted
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
	<input type="checkbox"/>	£	£	£	£
Totals		£	£	£	£

Total of column B minus column A	C £	Total of column E minus column D	F £
	<i>Carry forward to box 2 on form P35(RL)</i>		<i>Carry forward to box 5 on form P35(RL)</i>