

National Insurance number

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Child Benefit number

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Child Benefit Office

PO Box 1

Newcastle upon Tyne

NE88 1AA

Helpline

0845 302 1444

Minicom/Textphone

0845 302 1474

For our opening hours go to

www.hmrc.gov.uk/contactus

Date

Section

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Extending payment of Child Benefit

How do I qualify for the extension?

We can extend Child Benefit for up to 20 weeks for young people who have left full-time, non-advanced education or approved training if:

- they are 16 or 17 and have registered with any of the following:
 - England - the local careers service or Connexions
 - Scotland or Wales - the local careers service
 - Northern Ireland - the careers service of the Department for Employment and Learning or an Education and Library Board
 - Any corresponding body - in another EU member state
 - The Ministry of Defence - if your child has applied for and is waiting to join the armed forces

Please note that registration for training with the training provider does not qualify a young person for the extension of Child Benefit.

And

- they are not doing paid work for 24 hours or more a week
- they are not receiving Income Support, income-based Jobseeker's Allowance, Incapacity Benefit, Employment & Support Allowance or tax credits in their own right
- the extension period for that young person has not expired
- immediately before the extension period begins you are entitled to Child Benefit for the young person **and**
- you have made a **request** for the extension **within three months** of the end of education or training.

How long will the extension period last?

We can pay Child Benefit from the Monday following the end of a young person's full-time, non-advanced education or approved training until they:

- start paid work for 24 hours or more a week, or
- are awarded Income Support, income-based Jobseeker's Allowance, Incapacity Benefit, Employment & Support Allowance or tax credits in their own right, or
- stop being registered with any of the organisations mentioned in the first paragraph of this form.

You must tell us straight away if any of these changes happen.

The extension to Child Benefit will stop:

- at the end of the extended benefit period (20 weeks from the date the young person leaves full-time non advanced education or approved training), or
- when the young person reaches age 18 during the extended benefit period.

Applying for extended Child Benefit

To decide whether you can claim extended Child Benefit, we need the information requested over the page.

You can either:

- apply online via our website at <http://www.hmrc.gov.uk/childbenefit/index.htm>
- ring us on the Helpline number above and tell us the information
- or complete the form and send it to us.

Your answers will help us decide the correct date when we should stop paying your Child Benefit for

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1 Has this young person registered for work, education or training?

Note: If they have not yet registered for work, education or training they must do so within 20 weeks of leaving full-time non advanced education or approved training. We can only continue to pay Child Benefit once you tell us who they registered with and the date they registered. You can still put your application in now and then tell us once they have registered because we can only extend payment if we receive your request within three months of them leaving.

Yes No

2 On what date did their full-time non advanced education or approved training end?

Note: The date full-time non advanced education or approved training ends is the official leaving date provided by the school, college or training provider. If the young person intended to return to full-time non advanced education or training but changed their mind between courses or terms, enter the date they changed their mind.

Date DD MM YYYY

3 On what date did they register for work, education or training?

If you are not sure of the exact date, the place where they are registered can help you.

Date DD MM YYYY

4 Please tell us the name and address of the:

- Careers Service or Connexions, or
- Department for Employment and Learning or Education and Library Board, or
- corresponding body in another European member state, or
- Ministry of Defence

where they are registered for work, education or training.

Postcode

Declaration

I wish to apply for continued Child Benefit for

Full name of young person

I declare the information I have given on this form is correct and complete.

Signature

Date DD MM YYYY

Please give us your daytime phone number

*home/work/mobile/fax *delete as appropriate