

Deductions Working Sheet P11 Year to 5 April 2009

Employee's details use capitals

Turn over page for Weeks 1-30 (Months 1-7)

<b>Box A</b> Employer name VFM LTD	<b>Box C</b> Surname DOE	<b>Box E</b> National Insurance number AB 12 34 56 C	<b>Box G</b> Works/payroll number	<b>Box H</b> Date of starting DD MM YYYY 07 05 2007	<b>Box K</b> Tax code † 510L	† If amended cross out previous code
<b>Box B</b> HM Revenue & Customs office name MINSTER	Employer PAYE reference 131/V30	<b>Box D</b> First two forenames JANE MARY	<b>Box F</b> Date of birth DD MM YYYY 10 02 1963	<b>Box I</b> Date of leaving DD MM YYYY	<b>Box L</b> Amended code †	Wk/Mth in which applied
				<b>Box J</b> Student Loan Deductions case (✓)		

Please keep this form for at least three years after the end of the year to which it relates, or longer if you are asked to do so.

See Notes 1 and 2 overleaf

Month number	Week number	National Insurance contributions					Statutory payments					PAYE Income Tax									
		Earnings details			Contribution details		Statutory Sick Pay (SSP)	Statutory Maternity Pay (SMP)	Statutory Paternity Pay (SPP)	Statutory Adoption Pay (SAP)	Student Loan Deductions	Pay in the week or month including statutory payments	Total pay to date	Total 'free pay' to date	Total 'additional pay' to date	Total taxable pay to date	Total 'tax due' to date	Tax due at end of current period	Regulatory limit	Tax deducted or refunded in the week or month	Tax not deducted owing to the Regulatory limit
Bt/fwd Mth 7	Bt/fwd Wk 30	1a	1b	1c	1d	1e	1f	1g	1h	1i	1j	2	3	4a	4b	5	6	6a	6b	7	8
		£	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p	£ p
		Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd	Bt/fwd										
		2340	378.00	6270.00	1495.14	691.02															
8	35	390	63.00	1045.00	249.19	115.17						1500.00	11750.00	3806.08		7943.92	1588.60			204.80	
9	39	390	63.00	1045.00	249.19	115.17						1500.00	13250.00	4281.84		8968.16	1793.60			205.00	
10	43	390	63.00	1045.00	249.19	115.17						1500.00	14750.00	4757.60		9992.40	1998.40			204.80	
11	47	390	63.00	1045.00	249.19	115.17						1500.00	16250.00	5283.36		11016.64	2203.20			204.80	
12	52	390	63.00	1045.00	249.19	115.17						1500.00	17750.00	5709.12		12040.88	2408.00			204.80	
§																					

§ Complete this line if pay day falls on 5 April (in leap years 4 and 5 April)

**End of Year Summary**

Enter NI Contribution Table letter here (see Note 2 overleaf)

1a	1b	1c	1d	1e	1f
4290	693	11495	2741.09	1266.87	

Round down the annual total of the earnings recorded in columns 1b and 1c to the nearest whole pound

(1) Add all amounts of NICs not marked 'R'.  
 (2) Add all amounts of NICs marked 'R'.  
 (3) Take away (2) from (1).  
 (4) Enter (3) in column 1d below - if this is a minus amount mark the entry as 'R'.  
 If more than one contribution Table letter has been used during this employment, steps (1) to (4) should be applied separately to each Table letter.

Pay and Tax totals

Pay	Tax deducted
1250.00	164.80
16500.00	2243.20
17750.00	2408.00