



AGENT AUTHORISATION
INTERNET FILING ENABLED SOFTWARE

INSTRUCTIONS FOR GAINING INTERNET RECOGNITION
FOR PAYE

Introduction

Once you have completed your own thorough product testing you can apply for Internet Recognition for your Agent Authorisation submission product. The test scenarios can be found at <http://www.hmrc.gov.uk/ebu/agent-techpack.htm>

All the scenarios must be actioned and successfully submitted to VSIPS in order to gain Internet Recognition. The URL for VSIPS is <https://secure.dev.gateway.gov.uk/submission>.

Once you have generated the XML for the scenarios and you want to apply for recognition for your PAYE Agent Authorisation software, you must:

- Successfully submit the 7 test cases included in the Technical Pack to VSIPS.
- Email the XML output from your product to SDS Team for all 7 test cases.

Please also submit XML for each of the following

- submit_poll
- list_request
- delete_request

Please ensure each case is noted with the correct case number.

You will need to provide the SDS Team with an explanation for any scenarios or data that you do not submit.

The SDS Team will examine the XML to ensure that the product is capable of sending Agent Authorisation data over the Internet to the Government Gateway and if successful the product will be granted Internet Recognition.

You will also need to provide copies of your XML for the following messages in accordance with the UK Online Document Submission Protocol. This document can be found at http://www.hmrc.gov.uk/schemas/Gateway_Document_Submission_Protocol_V7.0.pdf

If you experience any problems with any stage of development or recognition please report these to the Software Developers Support Team on 01274 534666 or email sdsteam@hmrc.gsi.gov.uk

The recognition data is to be used primarily to ensure that software packages can produce correct XML instances using the basic data provided. Successful submission of these recognition cases over the Internet will result in HM Revenue & Customs Recognition for your Internet submission product but it does not constitute any form of HM Revenue & Customs approval of an Agent Authorisation product itself.