

# AGENDA

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## BUSINESS TAX FORUM

15. 00 - 17.00, Monday 1 November 2010  
Board Room, 1 Horse Guards Road

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<b>Chair:</b>	<b>Julian Heslop</b> <b>Melanie Dawes</b>	<b>(GlaxoSmithKline)</b> <b>(HMRC)</b>	
<b>Secretariat:</b>	<b>Kate Ramm</b> <b>Lidia Otero</b> <b>Vanessa Woodward</b>	<b>(HMRC)</b> <b>(HMRC)</b> <b>(HMRC)</b>	<b>Business Customer Unit</b> <b>Business Customer Unit</b> <b>Business Customer Unit</b>
<b>Attendees:</b>	<b>John Connors</b> <b>Paul Morton</b> <b>Abdul Nabi</b> <b>Jean Sharp</b> <b>Ian Menzies-Conacher</b> <b>Mike Sufrin</b> <b>Tim Voak</b> <b>Kirsten White</b> <b>Freda Chaloner</b> <b>Ian Valentine</b> <b>Ed Hagger</b> <b>Judith Knott</b> <b>Sue Walton</b> <b>James Dunstan</b> <b>Jon Sherman</b> <b>Erin Robinson</b>	<b>(Vodafone)</b> <b>(Reed Elsevier)</b> <b>(Marks &amp; Spencer)</b> <b>(Aviva)</b> <b>(Barclays)</b> <b>(Rolls Royce)</b> <b>(Tesco)</b> <b>(Shell)</b> <b>(HMRC)</b> <b>(HMRC)</b> <b>(HMRC)</b> <b>(HMRC)</b> <b>(HMRC)</b> <b>(HMRC)</b> <b>(HMT)</b> <b>(BIS)</b>	<b>100 Group</b> <b>100 Group</b> <b>100 Group</b> <b>100 Group</b> <b>CBI</b> <b>CBI</b> <b>CBI</b> <b>CBI</b> <b>Large Business Service</b> <b>CT&amp;VAT</b> <b>Central Compliance</b> <b>Business International</b> <b>Anti Avoidance Group</b> <b>Business Customer Unit</b> <b>Business &amp; Indirect Tax</b>
<b>Apologies:</b>	<b>Ian Brimicombe</b> <b>Jim Harra</b> <b>Keith Cartwright</b>	<b>(100 Group)</b> <b>(HMRC)</b> <b>(HMRC)</b>	<b>Business Secretariat</b> <b>CT&amp;VAT</b> <b>Local Compliance</b>

### Agenda items

1. Welcome
2. Report back from international sub-group
3. Brief update on spending review
4. Tax gap
5. New low risk guide

**6. Consultation**

**7. Any other business**

**Meeting organiser: Beverley Duncan on Tel 020 7147 3286**